

# **TREATMENT TEAM SUPERVISOR**

## **JOB ANALYSIS BACKGROUND INFORMATION**

**Date of Study:** April 10 – 12, 2006

**Collective Bargaining Identification:** S06

**Job Analysis Conducted By:** Marian Dilley, Manager  
Selection Services Section

**Number of Incumbents:** There are 34 incumbents in this classification per Department of Corrections and Rehabilitation Filled/Vacant Position Report dated April 12, 2006.

### **Names of the Subject Matter Expert(s) and their background:**

#### **Erin Brock, Program Administrator, N. A. Chaderjian, YCF**

Ms. Brock has been employed with the California Department of Corrections and Rehabilitation (CDCR) for more than 20 years. For the past six years she has worked as a Program Administrator with direct supervisory responsibilities of the Treatment Team Supervisor(s) at N. A. Chaderjian. She has also served as a Treatment Team Supervisor for 3 years.

#### **Randy Aguirre, Program Administrator, Preston, YCF**

Mr. Aguirre has worked for the California Department of Corrections and Rehabilitation (CDCR) for more than 23 years. As a Program Administrator, he is currently supervising the Treatment Team Supervisor(s) at Preston, YCF and has been for the last 8 months. Prior to becoming a Program Administrator, Mr. Aguirre worked as a Treatment Team Supervisor for 10 years at various youth facilities.

#### **Michael Harris, Treatment Team Supervisor, N. A. Chaderjian, YCF**

Mr. Harris has worked for the California Department of Corrections and Rehabilitation (CDCR) for more than 20 years. He has been working at the N.A. Chaderjian Youth Correctional Facility for the last 6 years as a Treatment Team Supervisor

## **TREATMENT TEAM SUPERVISOR INFORMATION GATHERING**

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- California State Personnel Board Class Specification for Treatment Team Supervisor
- California State Personnel Board Class Specification for Correctional Counselor III and Completed Job Analysis
- California State Personnel Board Class Specification for Correctional Counselor II, Specialist and completed Job Analysis
- O\*Net On Line (Occupational Information Network)

Other sources were viewed for information however, the information was not relevant to the job analysis and therefore not included.